

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

Shailendra Education Society's Arts, Commerce and Science College

1.2 Address Line 1

Shailendra Nagar

Address Line 2

Dahisar (E)

City/Town

Mumbai

State

Maharashtra

Pin Code

400068

Institution e-mail address

sha_deg_col@yahoo.co.in

Contact Nos.

02228489664

Name of the Head of the Institution:

Principal Dr. V.M.Ingavale

Tel. No. with STD Code:

02228960768

Mobile:

9869570215

Name of the IQAC Co-ordinator:

Dr. Swati Pitale

Mobile:

9869571492

IQAC e-mail address:

swati.pitale@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)___ 13034_____

1.4 Website address:

www.shailendradegreecollege.com

Web-link of the AQAR:

http://www.shailendradegreecollege.com/aqar

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+		2005	
2	2 nd Cycle	B	2.92	2011	2018
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

25/08/2004

1.7 AQAR for the year (for example 2010-11)

2013-14

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012-13 submitted to NAAC on 7th May 2013
- ii. AQAR 2011-12 submitted to NAAC on April 2012
- iii. AQAR 2010-11 submitted to NAAC on April 2011
- iv. AQAR 2009-10 submitted to NAAC on April 2010

1.9 Institutional Status

University

State Central Deemed Private

Affiliated College

Yes No

Constituent College

Yes No

Autonomous college of UGC

Yes No

Regulatory Agency approved Institution

Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
 Urban Rural Tribal
 Financial Status Grant-in-aid UGC 2(f) UGC 12B
 Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)
 TEI (Edu) Engineering Health Science Management
 Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.	<input type="text"/>	Faculty	<input type="text" value="4"/>
Non-Teaching Staff	<input type="text" value="2"/>	Students	<input type="text"/>
Alumni	<input type="text" value="1"/>	Others	<input type="text" value="1"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To organise Lecture to enhance Research Skills	No. of Research Papers Presented- 25 International 03 National
Industrial visit	Organised to Goa, Silvassa Visit to Reserve bank of India and Bombay stock exchange 202 students were taken to Silvassa , 132 students were taken Goa for Industrail

	<p>visit. A visit to RBI, Monetary Museum and Bombay stock exchange was taken</p>
Workshop	<p>One day workshop organised SYBCOM(B&I) SemIV</p>
Campus Recruitment	<p>Lecture on 'Jobs in Insurance Sector' & Selection procedure. 15 students got selected.</p> <p>Lecture on 'How to write a Good Bio-data'</p> <p>Lecture on 'Dream Jobs'</p> <p>A campus interview by Infosys.</p> <p>In which 100 students of our college participated & 3 got selected.</p> <p>Lecture on 'How to prepare for an Interview'</p> <p>A mock exam of two hours for S.S.C. (Staff Selection Commission)</p> <p>A campus recruitment programme by TCS where 11 students get placement.</p> <p>Lecture on 'How to select Management Studies'</p>
College appoints choreographers to encourage students to participate in cultural activities.	<p>1. Folk dance – 2nd prize in Youth Festival</p> <p>2. Solo-Dance – 1st prize</p> <p>3. Munshi Memorial Inter-collegiate essay writing competition by Bhavan's college 2nd prize.</p> <p>5. Folk dance- 1st prize at J M Patil college</p> <p>6. Group dance- 2nd prize at N.L. College</p>
To encourage sports activities	<p>Sports competitions of Indoor and Outdoor games organized. Sports equipments purchased as required. Prizes distributed for winners for encouragement.</p>
To conduct extension activities	<p>NSS-</p>

	<p>Nature club organized plantation day. A visit to National Park & Kanheri Caves. Reactivation of vermicompost pits.</p> <p>DLLE –</p> <p>Students enrolment- 76</p> <p>Street play “AIKA” won 1st prize at University level.</p> <p>Participated in ‘Street Play’ & ‘Poster Making Competition’ in Udaan at G.D.Saraf College.</p>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

<p>New comparison of AQAR approval management decided to focus on environment, plantation, rain water harvesting, recycling of waste and green audit.</p>

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1			
PG				
UG	5		3	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	1			
Others				
Total				
Interdisciplinary				
Innovative	1			

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	5
Trimester	0
Annual	0

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes – as per changed by Board of Studies of University of Mumbai, catering to the updated needs of students.

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
9	7			2

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
07	-	-	-	-	-	02	-	09	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

03

CHB

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	25	03	0
Presented papers	25		
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT, regular assignments

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Photocopy

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03

2.10 Average percentage of attendance of students

80

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
FYBcom	125	2.4	20	40	15.2	0.8
SYBcom	132	-	27.27	48.48	12.87	1.51
FYBA	73	-	5.47	20	13.69	5.47
SYBA	44	-	4.54	31.81	36.36	13.63
FYBBI	64	1.63	18.75	48.43	12.5	-
SYBBI	61	8.19	34.42	29.50	11.47	-
FYBMS	60	-	11.66	40	26	-
SYBMS	66	7.57	43.93	31.81	12.12	-
FYBscit	55	5.45	10.90	25.45	10.90	-
SYBscit	64	4.68	20.31	25	12.50	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Through academic audit and staff meetings.

2.13 Initiatives undertaken towards faculty development

Teachers were sent to participate in seminar, workshop , orientation and refresher courses.

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	1
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	1
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	-	-	-
Technical Staff	09	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Organised guest lectures on research tools and framing of research proposal.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	Nil	Nil	Nil
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3	1	Nil	2
Outlay in Rs. Lakhs	1,23,500	90,000	Nil	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01		01
Non-Peer Review Journals			
e-Journals			
Conference proceedings	24	03	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2 yr, 1 yr	UGC, University	160000 , 53500	160000 , 53500
Interdisciplinary Projects	-			
Industry sponsored	-			
Projects sponsored by the University/ College	-			
Students research projects <i>(other than compulsory by the University)</i>	-			
Any other(Specify)	-			
Total	-			

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : 107000 /-

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Survey on social issue related to women problems
- Blood Donation camp organised

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.11567acres	-	-	1.11567acres
Class rooms	16	-	-	16
Laboratories	05(04 Computer lab & 01 Electronics lab)	-	-	05(04 Computer lab & 01 Electronics lab)
Seminar Halls	01	-	-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	50	-	-	50
Value of the equipment purchased during the year (Rs. in Lakhs)	1,36,300	-	-	1,36,300
Others	1100412	-	-	1100412

12,36,712

4.2 Computerization of administration and library

Library is computerised with SOUL 2.0 software designed by INFLIBNET. Administrative office is under computerisation process with a software MICM.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12714	1336250	1430	359243	14144	1695493
Reference Books	10077	1766425	1579	254324	11656	2020749
e-Books	N-List subscription		N-List subscription			
Journals	52		52	29949		
e-Journals	N-List subscription		N-List subscription			
Digital Database	N-List subscription		N-List subscription			
CD & Video	659	36945	78	--	737	36945
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	131	04	01	01	01	01	---	---
Added	---	---	---	---	---	---	---	---
Total	131	04	01	01	01	01	---	---

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Free Computer Course for F.Y.B.A. students, English Language Laboratory, Free Internet access in the library, WiFi enabled campus

4.6 Amount spent on maintenance in lakhs :

i) ICT	21,152
ii) Campus Infrastructure and facilities	61,772
iii) Equipments	29,219
iv) Others	20,000
Total :	1,32,143

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Students were provided assistance from Student Aid Fund. They were apprised about ANGC scholarship.

5.2 Efforts made by the institution for tracking the progression

Forms are filled by the Alumni Association regarding student progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1088	0	6	0

(b) No. of students outside the state 21

(c) No. of international students NIL

Men	No	%	Women	No	%
	443	41		645	59

Last Year	This Year
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General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
755	107	5	127			772	112	5	140		

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students are provided books on competitive exams. They are apprised of the different exams. Books are regularly purchased in the library.

No. of students beneficiaries

5

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

1. Lecture on 'Jobs in Insurance sector' by Bajaj Alliance on 24th and 25th June 2013
2. Lecture on 'How to write good biodata' on 1st July 2013
3. Lecture on 'Dream Job' by Edify Labs' on 30th July 2013
4. Lecture on 'How to prepare for interview' by Times Pro Group on 18th December 2013
5. Lecture on 'How to select management studies' by I feel on 3rd Feb 2014
6. Campus Interview by
 - a. Part time jobs by Bajaj Alliance on 24th and 25th June
 - b. Infosys on 11th Dec 2013
 - c. Wipro company on 11th, 12th Jan 2014
 - d. i-Gate Patni on 14th Jan 2014
 - e. TCS on 17th Jan 2014

No. of students benefitted --300

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
6	250	50	

5.8 Details of gender sensitization programmes

Womens Development Cell organized self defence workshop for girls, a gender sensitization lecture by Ms. Minoo Mathew and also participated in a street Play

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	27	55445
Financial support from government	169	919575
Financial support from other sources	30	30000
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p>VISION</p> <p>Transforming dreams into reality by harnessing the potential to create an intellectually aspiring, emotionally and socially binding environment.</p> <p>MISSION</p> <p>“Prajvalito Dnyanamayaha Pradeepaha”</p> <p>OBJECTIVES</p> <p>1)To open the doors of knowledge and impart quality education to the first generation students belonging especially to the socially, academically, economically disadvantaged sections of the society, staying in and around Dahisar.</p> <p>2)To inculcate ethical values like perfect discipline, regularity, punctuality, sincerity, dedication amongst the students so as to make them responsible and respectable citizens.</p> <p>3)To tap the students’ potential and to enrich the development of students’ personality through co-curricular and extra curricular activities.</p> <p>4)To create social awareness amongst the students and foster in them a sense of social and moral responsibility.</p> <p>5)To generate opportunities for self-employment by providing courses on vocational education.</p> <p>6)To prepare them to brave the challenges of the competitive world.</p>
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6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Participation of teachers in syllabus revision meetings, organising workshops on revised syllabus

6.3.2 Teaching and Learning

Effective use of ICT, purchasing more reference books, mentoring weak students, guest lectures
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6.3.3 Examination and Evaluation

Regular exams under credit system, verification of marks, moderation by outside experts

6.3.4 Research and Development

Guest lectures by visiting faculties organized on research.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Continuous upgradation of the facilities

6.3.6 Human Resource Management

6.3.7 Faculty and Staff recruitment

Appointment of new teachers in B.Sc (IT), Appointment of non teaching staff in unaided section

6.3.8 Industry Interaction / Collaboration

Students of unaided section were taken for field visit to Goa and Silvassa

6.3.9 Admission of Students

Students were admitted as per the University procedue

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	03

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Committee
Administrative			Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Installation of CCTV Camera, purchase of copier machine

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

1. Formal Meeting of the association was held on 15/08/2013
2. A lecture on food security was conducted by the association for first year student
3. Ex- students participated in Blood Donation camp organized by NSS Unit on 31/08/2013
4. Alumni association organized an Alumni meet on 14/12/2013
5. Ex-students participated in Annual day by presenting a complementary skit & dance performance
6. Ex-students are working in SESCO, the computer centre of college as Instructors.

6.12 Activities and support from the Parent – Teacher Association

PTA conducted meeting for parents on 13/07/2013 to inform about college, rules and regulations, exam pattern etc.

6.13 Development programmes for support staff

1. Lecture on 'Financial Planning for the salaried employees' for teaching & non teaching staff on 24/08/2013 by Mr. Vivek Thatte, a qualified certified financial planner.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Butterfly garden
2. Vermi – compost
3. Medicinal plants corner

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

B.Sc.(IT) Laboratory Hi-tech BSc (IT) class room.
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7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Conducted co-curricular, extra-curricular, research activities
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7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Vermi compost, Butterfly garden, Medicinal plants corner, Nature trail etc.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Posters related to Global warming, Importance of trees, environment etc. was provided to students

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

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8. Plans of institution for next year

Recent trends related to environmental activity to maintain eco-friendly environment and give boost to research.
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Name Dr,Swati Pitale

Name Prin. Dr.V.M.Ingavale

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC
